

6 STEPS TO FINDING AN APPRENTICESHIP OR TRAINEESHIP

WHETHER YOU ARE A SCHOOL LEAVER STARTING ON YOUR EMPLOYMENT JOURNEY, OR SOMEONE LOOKING FOR A CAREER CHANGE, CAREERGATE IS THE PERFECT PLACE TO BEGIN!

1



REGISTER ON CAREERGATE

Head to www.careergate.org.au and register your details.

2



CAREER PROFILER ASSESSMENT

CareerGate is an online tool designed to help you find the right apprenticeship option based on a series of assessments around your skills and future career plans.

3



GENERAL APTITUDE ASSESSMENT

To be considered for a role through CareerGate, you need to complete the General Aptitude Assessment. You will have access to industry specific aptitude tests if you wish to test your knowledge in your area of interest. There is no limit to how many times you can complete an aptitude test.

4



UPLOAD RESUME

Upload a copy of your resume. If you need help creating a resume, visit www.jobjump.com.au/

5



SPEAK WITH A CAREERGATE CONSULTANT

One of our friendly consultants will contact you to discuss opportunities and provide advice on the best way to secure an apprenticeship or traineeship.

6



APPLY FOR APPRENTICESHIPS AND TRAINEESHIPS

Now you have registered, head to our jobs board to view vacancies in your area.

FOR MORE INFORMATION, PLEASE CONTACT US ON **1300 4 VERTO - 1300 483 786** OR AT [INFO@VERTO.ORG.AU](mailto:info@verto.org.au)